

**AUTHORIZED
FEDERAL ACQUISITION SERVICE INFORMATION
TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION
TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES**

SIN 132-51- IT PROFESSIONAL SERVICES – D301 – IT Facility Operation and Maintenance
D302 – IT Systems Development Services
D306 – IT Systems Analysis Services
D316 – IT Network Management Services
D399 – Other Information Technology Services



Calhoun International, LLC

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Contract Number: GS-35F-0042W

Contract Period: October 22, 2009 through October 21, 2014

**General Services Administration
Federal Acquisition Service**

Products and ordering information in this Authorized FAS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.gsa.gov/>

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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Acquisition Service Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ On-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards **will/will not** be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

Order and Payment Address

Calhoun International, LLC

100 North Tampa Street, Suite 2330

Tampa, FL 33602

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(813) 222-8400

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Acquisition Service Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 603567426

Block 30: Type of Contractor – B, Other Small Business

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - No

Block 36: Contractor's Taxpayer Identification Number (TIN): 20-3238421

4a. CAGE Code: 43HU6

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

SPECIAL ITEM NUMBER

DELIVERY TIME (Days ARO)

132-51

To Be Determined between Customer and Contractor

b. URGENT REQUIREMENTS: When the Federal Acquisition Service Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: NET – 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None

- c. Dollar Volume: None
- d. Government Educational Institutions: Offered the same as all other Government customers
- e. Other: None

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Export Pacing is not available.

10. Small Requirements: The minimum dollar value of orders to be issued is \$100.00.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for Special Item Number 132-51 is \$500,000:

12. ORDERING PROCEDURES FOR FEDERAL ACQUISITION SERVICE SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical

Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Acquisition Service Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Acquisition Service Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Acquisition Service Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Acquisition Service Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Acquisition Service Schedule; and
- (4) All clauses applicable to items not on the Federal Acquisition Service Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable as Overseas Delivery is Not Offered Under this Contract

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.calhouninternational.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL ACQUISITION SERVICE SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Acquisition Service Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Acquisition Service Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Acquisition Service Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Numbers 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the

travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and

accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51. IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

**CALHOUN INTERNATIONAL, LLC DESCRIPTION OF IT LABOR
CATEGORIES AND SERVICES**

1. PROGRAM MANAGER

GSA HOURLY RATE: \$106.57

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 15 years of IT experience, including at least 8 years of IT and/or telecommunications system management experience.**

Related Experience: **At least 10 years of direct supervision of IT software development, integration, maintenance projects, and/or telecommunications systems. Must be capable of leading projects that involve the successful management of teams composed of data processing and other information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing automated information and/or telecommunications systems.**

Responsibilities: **Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities.**

2. PROJECT MANAGER

GSA HOURLY RATE: \$102.31

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 12 years of IT or telecommunications experience, including at least 5 years of IT software management experience.**

Related Experience: **At least 8 years of experience in direct supervision of IT software development, integration maintenance projects, and/or telecommunications management.**

Responsibilities: **Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.**

3. PRINCIPAL COMPUTER ENGINEERING ANALYST

GSA HOURLY RATE: \$73.32

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 10 years of progressive working experience as a computer specialist or a computer systems analyst.**

Related Experience: **At least 7 years of experience as a computer systems analyst.**

Responsibilities: **Must be knowledgeable in implementing computer systems in a phased approach of requirements analysis and conceptual design, site survey, system design review, critical design review, installation, integration, and testing. Must be knowledgeable in performing requirements analysis for a wide range of users in areas of office automation and finance and accounting. Must be able to present system designs for user approval at formal reviews. Must be capable of performing configuration management, integrating software, interpreting software test results, and recommending solutions for unsatisfactory test results. Must be knowledgeable in lifecycle support, including maintenance, administration, and management. Must be able to provide solutions to identified software problem reports.**

4. PRINCIPAL COMPUTER SYSTEMS SPECIALIST

GSA HOURLY RATE: \$69.91

Education / Experience Requirements: **B.A. or B.S. degree or 5 years of equivalent experience in a related field.**

Baseline Experience: **Must have 10 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis.**

Related Experience: **At least 7 years of experience either as a computer hardware or systems software specialist or as a systems analyst with duties relating to the evaluation of third- and fourth-generation and current state-of-the-art computer hardware and software and its ability to support specific requirements for hardware and software evaluation, system management, or large-scale system development and maintenance.**

Responsibilities: **Must be able to determine costs for converting computer systems from one language or machine to another by using compilers, simulators, emulators, and/or language translators and to recommend better utilization of operating systems capabilities for improving system efficiency. Develops, manages, maintains, and evaluates current state-of-the-art computer hardware, software, and software development tools; evaluates their ability to support specific requirements and interface with other equipment and systems; determines potential and actual bottlenecks and proposes recommendations for their elimination; and makes recommendations for system improvements that will result in optimal hardware and software use.**

5. SUBJECT MATTER EXPERT, JUNIOR

GSA HOURLY RATE: \$67.77

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 5 years of experience in the IT field.**

Related Experience: **At least 3 years of combined new and related older technical experience in the IT field directly related to the required area of expertise.**

Responsibilities: **Develops requirements from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking; telecommunications, automation; communications protocols, risk management/electronic analysis, software; lifecycle management, software development methodologies, and modeling and simulation.**

6. SUBJECT MATTER EXPERT, JOURNEYMAN

GSA HOURLY RATE: \$72.04

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 10 years of experience in the IT field.**

Related Experience: **At least 6 years of combined new and related older technical experience in the IT field directly related to the required area of expertise.**

Responsibilities: **Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture, networking; telecommunications, automation, communications protocols, risk management/electronic analysis, software, lifecycle management, software development methodologies, and modeling and simulation.**

7. SUBJECT MATTER EXPERT, SENIOR

GSA HOURLY RATE: \$78.73

Education / Experience Requirements: **Advanced degree.**

Baseline Experience: **Must have 14 years of experience in the IT field.**

Related Experience: **At least 7 years of combined new and related older technical experience in the IT field directly related to the required area of expertise.**

Responsibilities: **Directs analysis and develop plans and requirements in the subject matter area for moderately complex to complex systems. Directs the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture, networking; telecommunications, automation, communications protocols, risk management/electronic analysis, software, lifecycle management, software development methodologies, and modeling and simulation.**

8. COMPUTER SPECIALIST, SENIOR

GSA HOURLY RATE: \$80.99

Education / Experience Requirements: **B.A. or B.S. degree or 8 years of equivalent experience in a related field.**

Baseline Experience: **Must have 6 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis.**

Related Experience: **At least 12 years of combined new and related older technical experience in the IT field directly related to the required area of expertise.**

Responsibilities: **Provides technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Makes recommendations and advises on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation.**

9. COMPUTER SPECIALIST, JOURNEYMAN

GSA HOURLY RATE: \$74.60

Education / Experience Requirements: **B.A. or B.S. degree or 10 years of equivalent experience in a related field.**

Baseline Experience: **Must have 6 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis.**

Related Experience: **At least 3 years of experience either as a computer hardware and/or systems software specialist or as a systems analyst with duties relating to the evaluation of third- and fourth-generation or state-of-the-art computer hardware and software and its ability to support specific requirements for system management or large-scale system development and maintenance.**

Responsibilities: **Must be able to determine costs for converting computer systems from one language or machine to another by using compilers, simulators, emulators, and/or language translators and to recommend better utilization of operating systems capabilities for improving system efficiency. Must be able to develop, manage, maintain, and evaluate state-of-the-art computer hardware, software, and software development tools; evaluate their ability to support specific requirements and interface with other equipment and systems; determine potential and actual bottlenecks and propose recommendations for their elimination; and make recommendations for system improvements that will result in optimal hardware and software use.**

10. COMPUTER SPECIALIST, JUNIOR

GSA HOURLY RATE: \$61.38

Education / Experience Requirements: **B.A. or B.S. degree or 5 years of equivalent experience in a related field.**

Baseline Experience: **Must have 3 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis.**

Related Experience: **At least 3 years of experience in evaluating state-of-the-art computer hardware and software and its ability to support specific requirements.**

Responsibilities: **Participates in the evaluation of state-of-the-art computer hardware and software and assessment of its ability to support specific requirements and to interface with other equipment and systems; determines potential and actual bottlenecks and proposes recommendations for their elimination; and makes recommendations for system improvements that will result in optimization of development and/or maintenance efforts.**

11. COMPUTER SYSTEMS ANALYST, SENIOR

GSA HOURLY RATE: \$80.99

Education / Experience Requirements: **B.A. or B.S. degree or 12 years of equivalent experience in a related field.**

Baseline Experience: **Must have 10 years of computer experience working independently or under general direction on complex application problems involving all phases of system analysis.**

Related Experience: **At least 7 years of experience in the analysis and design of business applications for complex large-scale or mid-tier computer systems, or LAN-based systems, including experience in database management systems (DBMS), and use of programming languages. Knowledge of current storage and retrieval methods and demonstrated ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs.**

Responsibilities: **Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and progress in accordance with schedules. Incumbent must be able to coordinate with the Program Manager to ensure solutions problems and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries and presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff.**

12. COMPUTER SYSTEMS ANALYST, JOURNEYMAN

GSA HOURLY RATE: \$74.60

Education / Experience Requirements: **B.A. or B.S. degree or 10 years of equivalent experience in a related field.**

Baseline Experience: **Must have 7 years of computer experience in information systems design and management. Must demonstrate an ability to work independently, or under only general direction, on requirements that are moderately complex to analyze, plan, program, and implement.**

Related Experience: **At least 5 years of experience in analysis and design of business applications for complex large-scale or mid-tier computer systems, or LAN-based systems, including experience in DBMS, and use of programming languages. Knowledge of current storage and retrieval methods; 1 year of system analysis experience designing technical applications on computer systems; and demonstrated ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs.**

Responsibilities: **Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and record management duties. Develops plans for IT systems from project inception to conclusion. Analyzes the problem and the information to be processed. Defines the problem and develops system requirements and program specifications from which programmers prepare detailed flowcharts, programs, and tests. Closely coordinates with programmers to ensure proper implementation of program and system specifications. In conjunction with functional users, develops system alternative solutions.**

13. COMPUTER SYSTEMS ANALYST, JUNIOR

GSA HOURLY RATE: \$61.38

Education / Experience Requirements: **B.A. or B.S. degree or 5 years of equivalent experience in a related field.**

Baseline Experience: **Must have 3 years of computer experience in assignments of a technical nature working under close supervision and direction.**

Related Experience: **At least 3 years of experience in analyzing and programming applications on large-scale or mid-tier computers (or LAN-based) with a minimum of 1 year of experience designing and programming moderately complex IT systems.**

Responsibilities: **Develops requirements for information systems from a project's inception to its conclusion. Develops required specifications for simple to moderately complex systems. Assists Senior Computer Systems Analyst in preparing input and test data for the proposed system.**

14. PRINCIPAL INFORMATION ENGINEER

SA HOURLY RATE: \$80.99

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 15 years of experience in managing the implementation of information engineering projects and experience in system analysis, design, and programming.**

Related Experience: **At least 8 years of experience in information system development, functional and data requirement analysis, system analysis and design, programming, program design, and documentation preparation.**

Responsibilities: **Must be capable of applying an enterprise wide set of disciplines for planning, analyzing, designing, and constructing information systems enterprise wide or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Must be capable of performing enterprise wide strategic system planning, information planning, business, and analysis. Performs process and data modeling in support of the planning and analysis efforts, using manual and automated tools, such as Integrated Computer-Aided Software Engineering (I-CASE) tools. Must be able to apply reverse engineering and reengineering disciplines to developing migration strategic and planning documents. Provides technical guidance or in software engineering techniques and automated support tools**

15. INFORMATION ENGINEER, SENIOR

GSA HOURLY RATE: \$70.55

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 10 years of experience in managing implementation of information engineering projects and experience in systems analysis, design, and programming using CASE and IE tools and methods.**

Related Experience: **At least 7 years of experience in information system development, functional and data requirement analysis, system analysis and design, programming, program design, and documentation preparation.**

Responsibilities: **Must be capable of applying business process improvement practices to modernization projects. Applies, as appropriate, activity and data modeling transaction flow analysis, internal control and risk analysis; modern business methods, and performance measurement techniques. Assists in establishing standards for information system procedures. Develops and applies organization wide information models for use in designing and building integrated, shared software and database management systems.**

16. INFORMATION ENGINEER, JOURNEYMAN

GSA HOURLY RATE: \$65.22

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 5 years of experience in engineering, system analysis, design, and programming.**

Related Experience: **At least 3 years of experience in information system development, functional and data requirement analysis, system analysis and design, programming, program design, and documentation preparation.**

Responsibilities: **Must be capable of applying a business wide set of disciplines for planning, analysis, design, construction, and maintenance of information systems business wide or across a major sector of the business. Must be capable of performing business strategic systems planning, information planning, and analysis. Performs process and data modeling in support of the planning and analysis efforts, using both manual and automated tools, such as I-CASE tools. Must be able to apply reverse engineering and reengineering disciplines to develop migration strategic and planning documents. Provides technical guidance on software engineering techniques and automated support tools.**

17. DATABASE MANAGER

GSA HOURLY RATE: \$74.60

Education / Experience Requirements: **B.A. or B.S. degree or 10 years of equivalent experience in a related field.**

Baseline Experience: **Must have 5 years of experience in the development and maintenance of database systems.**

Related Experience: **At least 3 years of experience with database management systems, system design and analysis, operating systems software, and internal and data manipulation languages.**

Responsibilities: **Must be capable of managing the development of database projects. Must be able to plan and budget staff and data resources. Supports application developers in planning preparation, load analysis, and backup and recovery of data. When necessary, reallocates resources to maximize benefits. Incumbent must be able to prepare and deliver presentations on DBMS concepts. Provides daily supervision and direction to support staff. Monitors performance and evaluates areas to improve efficiency.**

18. DATABASE MANAGEMENT SPECIALIST

GSA HOURLY RATE: \$63.39

Education / Experience Requirements: **B.A. or B.S. degree or 7 years of equivalent experience in a related field.**

Baseline Experience: **Must have 3 years of experience in DBMS analysis and programming.**

Related Experience: **At least 3 years of experience in using current DBMS technologies and application design using various database management systems; experience with DBMS internals.**

Responsibilities: **Must be capable of providing highly technical expertise and support in the use of DBMSs. Must be able to evaluate and recommend available DBMS products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications. Develops, implements, and maintains database backup and recovery procedures for the processing environments and ensures that data integrity, security, and recoverability are built into the DBMS applications.**

19. QUALITY ASSURANCE MANAGER

GSA HOURLY RATE: \$69.23

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 8 years of experience in quality assurance and quality control of IT Systems.**

Related Experience: **At least 5 years of experience in verification and validation, software testing and integration, and software metrics, and their application to software quality assessment.**

Responsibilities: **Must be capable of maintaining and establishing a process for evaluating software and associated documentation. Must be able to determine the resources required for IT quality control. Must be able to maintain the level of quality throughout the software lifecycle. Develops software quality assurance plans. Conducts formal and informal reviews at predetermined points throughout the development lifecycle.**

20. QUALITY ASSURANCE SPECIALIST

GSA HOURLY RATE: \$66.71

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 6 years of experience working with IT quality control methods and tools.**

Related Experience: **At least 3 years of experience in software testing and integration and a demonstrated knowledge of system and project lifecycles.**

Responsibilities: **Must be capable of evaluating software and associated documentation. Participates in formal and informal reviews to determine information technology quality and in the development of software quality assurance plans. Examines and evaluates the SQA process and recommends enhancements and modifications. Develops information technology quality standards.**

21. SENIOR SYSTEMS ENGINEER

GSA HOURLY RATE: \$78.44

Education / Experience Requirements: **B.A. or B.S. degree or 10 years of equivalent experience in a related field.**

Baseline Experience: **Must have 8 years of experience in system engineering.**

Related Experience: **At least 5 years of experience in the supervision of systems engineers, and demonstrated use of interactive, interpretative systems with online, real-time acquisition capabilities.**

Responsibilities: **Analyzes information requirements. Evaluates problems in work flow, organization, and planning. Develops appropriate corrective action. Provides daily supervision and direction to staff.**

22. INTERDISCIPLINARY ENGINEER

GSA HOURLY RATE: \$75.41

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 8 years of experience in technical work in the areas of IT system management and system integration.**

Related Experience: **At least 5 years of experience in IT disciplines involving operating systems software, electronics communications analysis and design, networking, mechanical engineering, or civil engineering.**

Responsibilities: **Must be capable of translating IT mission requirements and information problems into solutions employing current state-of-the-art information system equipment and software. Must be able to define interactions and interfaces among different categories of requirements and develop an appropriate design to support the requirements while employing IT methodologies. Must be able to serve as a liaison for interpreting and translating various disciplines represented on the task team and as a point of contact for evaluation of problems arising from the interdisciplinary nature of the task.**

23. OPERATIONS RESEARCH ANALYST

GSA HOURLY RATE: \$58.40

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 7 years of experience in defining and formulating models.**

Related Experience: **At least 4 years of experience in operations research related directly to economic analysis, cost modeling, and modeling of IT problems.**

Responsibilities: **Must be able to apply appropriate operations research modeling techniques to problems that model input, output, and logical flow in sufficient detail for programming. Must be capable of monitoring the mathematical and programming aspects of a project for adherence to the objectives of the model. Must be capable of developing models that can use simulation. Must be capable of applying operations research methodology to defining and formulating economic analysis and related benefit, cost, and risk studies. Must have knowledge of principles, theories, procedures, and techniques of cost analysis, including statistical concepts (standard deviation, confidence limits, and expected value), financial analysis concepts (present value analysis, return on investment [ROI], discounting, and inflation), and cost-accounting concepts**

(depreciation, amortization, overhead identification and distribution). Must have knowledge of principles of cost modeling.

24. NETWORK INSTALLATION TECHNICIAN

GSA HOURLY RATE: \$66.50

Education / Experience Requirements: **B.A. or B.S. degree or 10 years of equivalent experience in a related field.**

Baseline Experience: **Must have a minimum of 8 years of experience.**

Related Experience: **At least 5 years of specialized experience, including supervision of installation technicians; analysis, design, and installation of local and wide area networks; and analysis and installation of communications systems. Familiar with engineering documentation, network configurations and topologies, X.25, TCP/IP, frame relay, bridges, and routers. General experience includes increasing responsibilities in technical management.**

Responsibilities: **Organizes and directs network installations on site surveys. Assesses and documents current site network configurations. Directs and leads preparation of engineering plans and site installation technical design packages. Develops installation schedules. Mobilizes network installation team. Directs and leads preparation of drawings documenting configuration changes at each site. Prepares site installation and test reports. Coordinates post-installation operations and maintenance support.**

25. TELECOMMUNICATIONS NETWORK ENGINEER

GSA HOURLY RATE: \$62.70

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 8 years of experience in telecommunications network design and management. Must demonstrate the ability to work independently, or under only general direction, on requirements that are moderately complex to analyze, plan, program, and implement.**

Related Experience: **At least 5 years of experience in analysis and design of voice networks, LAN and WAN data networks, wireless networks, and/or network management systems to support voice and data services.**

Responsibilities: **Analyzes and develops telecommunications networks supporting a wide range of capabilities, including voice, data, video, and/or wireless services. Develops designs and plans for installation and maintenance of telecommunications systems from project inception to conclusion. Analyzes the problem and the characteristics of the information to be transported. Defines the problem and develops system requirements and network specifications. Closely coordinates with other information system professionals to ensure proper implementation of network services. In conjunction with functional users, develops alternative solutions and backup plans.**

26. SENIOR TELECOMMUNICATIONS NETWORK ENGINEER

GSA HOURLY RATE: \$70.48

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 8 years of telecommunications design and management experience, particularly on complex applications involving all phases of telecommunications network design, implementation, and analysis.**

Related Experience: **At least 5 years of experience in analysis and design of voice networks, LAN and WAN data networks, wireless networks, and/or network management systems to support voice and data services. At least 2 years of experience in managing these activities. Experience in managing the evaluation and cost estimation of voice and data WAN services from telecommunications carriers, designing access and backbone networks using carrier services, or in managing the analysis and design of wireless voice or data networks (using private radio facilities or commercial services).**

Responsibilities: **Provides technical and administrative direction for personnel responsible for telecommunications network design, implementation, and operations tasks, including the review of work products for correctness, adherence to the design concept and to user standards and progress in**

accordance with schedules. Makes recommendations, if needed, for approval of major network installations. Prepares milestone status reports and deliveries/presentations on network progress to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff.

27. TELECOMMUNICATIONS ANALYST

GSA HOURLY RATE: \$59.26

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 5 years of telecommunications analysis experience involving requirements definition, identification, and analysis of alternative designs, and acquisition support involving telecommunications systems and/or services.**

Related Experience: **At least 3 years of experience that demonstrates the ability to analyze, design, and develops telecommunications solutions and applications for business practices. Specialized experience may also include call center design and implementation, and assessing telecommunications and IT systems for call center operations.**

Responsibilities: **Must be able to understand government business practices and identify telecommunications support requirements. Identifies potential problems and solutions through analysis identifying recommended solutions. Incumbent must be able to work with functional specialists, automation specialists, contractors, vendors, and customers to effectively automate the customer's requirements into an automated application. Acts as a focal point for coordinating all disciplines in the recommended solution. Must be able to define state-of-the-art telecommunications alternatives for call centers that will effectively automate customer service operations in government business environments.**

28. HELP DESK MANAGER

GSA HOURLY RATE: \$59.68

Education / Experience Requirements: **B.A. or B.S. degree or 3 years of equivalent experience in a related field.**

Baseline Experience: **This position requires a minimum of 5 years of experience.**

Related Experience: **At least 5 years of specialized experience, including management of help desks in a multi-server environment; comprehensive knowledge of PC operating systems (e.g., DOS, Windows), networking, and mail standards; and supervision of help desk employees. General experience includes information system development and network and other work in the client/server field or related fields. Demonstrated ability to communicate orally and in writing and a positive customer service attitude.**

Responsibilities: **Provides daily supervision and direction to staff that are responsible for telephone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and other network services. Manages personnel who serve as the first point of contact for troubleshooting hardware and software PC and printer problems.**

29. TRAINING SPECIALIST/INSTRUCTOR, SENIOR

GSA HOURLY RATE: \$63.86

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 7 years of experience in information system development, training, or related fields.**

Related Experience: **At least 5 years of experience in developing and providing IT and end user training on computer hardware and application software.**

Responsibilities: **Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars. Provides daily supervision of, and direction to, staff.**

30. TRAINING SPECIALIST/INSTRUCTOR, JUNIOR

GSA HOURLY RATE: \$52.64

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 5 years of experience in information systems development, training, or related fields.**

Related Experience: **At least 3 years of experience in developing and providing IT and end user training on computer hardware and application software.**

Responsibilities: **Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars.**

31. FACILITATOR

GSA HOURLY RATE: \$55.84

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **A minimum of 3 years of work experience.**

Related Experience: **Must have 1 year of experience in information systems development, training, or related fields.**

Responsibilities: **Provides structure and ensures progression of working groups and teams by maintaining focus and avoiding unnecessary digression. Works closely with group members to enhance team building, communication, interpersonal relations, meetings, and decision making. Provides support for task teams involved in quality and process improvement projects**

32. DOCUMENTATION SPECIALIST

GSA HOURLY RATE: \$51.37

Education / Experience Requirements: **Associate's degree in related field.**

Baseline Experience: **Must have 5 years of experience in technical writing and documentation pertaining to all aspects of IT.**

Related Experience: **A minimum of 3 years of experience in preparing technical documentation, including conducting research on applicable standards.**

Responsibilities: **Gathers, analyzes, and composes technical information. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and nontechnical personnel. For applications built to run in a Windows environment, uses the standard help compiler to prepare all online documentation.**

33. RESEARCH ANALYST

GSA HOURLY RATE: \$46.89

Education / Experience Requirements: **High school diploma or associate's degree in business or related field.**

Baseline Experience: **A minimum of 5 year of work experience in a business environment.**

Related Experience: **At least 2 year of demonstrated experience in word processing, using electronic spreadsheets and other administrative software products. General knowledge of government documents and procedures.**

Responsibilities: **Analyzes existing and potential product and service information and prospective customers and markets. Collates information into meaningful reports and presentation material. Maintains any technical information in a systems library.**

34. TECHNICAL WRITER/EDITOR

GSA HOURLY RATE: \$52.86

Education / Experience Requirements: **Associate's degree in related field.**

Baseline Experience: **A minimum of 5 years of experience in this area.**

Related Experience: **At least 3 years of experience in editing documents, including technical documents.**

Responsibilities: **Assists in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, and any other customer deliverables and documents. Assists in performing financial and administrative functions. Must demonstrate the ability to work independently or under only general direction.**

35. PROJECT CONTROL SPECIALIST

GSA HOURLY RATE: \$46.04

Education / Experience Requirements: **High school diploma or equivalent.**

Baseline Experience: **Must have 5 years of experience working with monitoring systems. Familiar with manpower and resource planning, preparing financial reports and presentations, and cost reporting under government contract guidelines.**

Related Experience: **Preparation and analysis of financial statements, development of project schedules, using cost-accounting and labor-reporting systems, working knowledge of contract and subcontract management. Proficient in the use of spreadsheets and project management tools.**

Responsibilities: **Monitors financial and/or administrative aspects of assigned contracts and deliverables. Tracks and validates all client financial information, establishes and maintains master contract files, prepares and monitors status of all deliverables, tracks the value of contracts, and reports payment of government fees. Updates task reports with funding information and prepares revenue projections for all active contract task orders. Uses automated systems to track deliverables, financial transactions, and management information.**

36. PROJECT CONTROL SPECIALIST, SENIOR

GSA HOURLY RATE: \$49.45

Education / Experience Requirements: **Associate's degree or equivalent.**

Baseline Experience: **Must have 8 years of experience working with accounting and financial systems. Direct contract experience with manpower and resource planning, preparing financial reports and presentations, and cost reporting under government contract guidelines.**

Related Experience: **Preparation and analysis of financial statements, development of project schedules, using cost-accounting and labor-reporting systems, working knowledge of contract and subcontract management. Proficient in the use of spreadsheets and project management tools.**

Responsibilities: **Manages financial and/or administrative aspects of assigned contracts and deliverables. Tracks and validates all client financial information, establishes and maintains master contract files, prepares and monitors status of all deliverables, tracks the value of contracts, and reports payment of government fees. Updates task reports with funding information and prepares revenue projections for all active contract task orders. Uses automated systems to track deliverables, financial transactions, and management information.**

37. PROGRAM ADMINISTRATION SPECIALIST, JUNIOR

GSA HOURLY RATE: \$42.63

Education / Experience Requirements: **High school diploma or equivalent.**

Baseline Experience: **Must have 5 years of experience working with project management tools and reporting systems. Familiar with government contracts, work breakdown structures, management/ business plans, and program reporting.**

Related Experience: **At least 3 years of direct program experience in contract administration and preparing management reports. Has worked in support of a Program Manager on a Government contract.**

Responsibilities: **Assists in the preparation of management plans and various customer reports. Coordinates schedules to facilitate the completion of task order and change proposals, contract deliverables, task order reviews, briefings and presentations, and in-progress review (IPR) preparation. Performs analysis, development, and review of program administrative operating plans and procedures.**

38. PROGRAM ADMINISTRATION SPECIALIST, SENIOR

GSA HOURLY RATE: \$57.55

Education / Experience Requirements: **B.A. or B.S. degree or equivalent experience.**

Baseline Experience: **Must have 8 years of experience working with project management tools and reporting systems. Familiar with government contracts, work breakdown structures, management/ business plans, and program reporting.**

Related Experience: **At least 5 years of direct program experience in contract administration and preparing management reports. Has worked in support of a Program Manager on a government contract.**

Responsibilities: **Manages the preparation of management plans and various customer reports. Develops and presents results to program and executive management and provides direction to other administrative personnel. Coordinates schedules to facilitate the completion of task order and change proposals, contract deliverables, task order reviews, briefings and presentations, and IPR preparation. Performs analysis, development, and review of program administrative operating plans and procedures.**

39. ADVANCED TECHNOLOGY PROGRAM MANAGER

GSA HOURLY RATE: \$98.05

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 12 years of experience, including at least 8 years of IT and/or information system management experience.**

Related Experience: **At least 8 years of direct supervision of IT software development, integration, maintenance projects, and/or telecommunications systems and at least 2 years of experience directing new technology and research and development (R&D)-based programs. Must be capable of leading projects using advanced technologies that involve the successful management of teams composed of data processing and other information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing high technology (i.e., Internet or intranet) systems. Must have proven skills that are specified in the delivery order to be managed.**

Responsibilities: **Performs day-to-day management of overall contract support operations, involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. Must be capable of negotiating and making binding decisions for the company.**

40. ADVANCED TECHNOLOGY PROJECT MANAGER

GSA HOURLY RATE: \$69.91

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 10 years of IT, systems integration, or telecommunications experience, including at least 3 years of IT software management experience.**

Related Experience: **At least 7 years of experience in direct supervision of IT software development, systems integration, maintenance projects, and/or telecommunications management and at least 1 year of experience managing research and development (i.e., Internet or intranet) projects.**

Responsibilities: **Performs day-to-day management of delivery order projects for advanced technology projects that involve teams of data processing and other information systems and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates written and oral communication skills.**

41. CYBERSPACE SECURITY ANALYST, SENIOR

GSA HOURLY RATE: \$81.51

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have a minimum of 10 years of experience.**

Related Experience: **At least 7 years of experience in defining network security requirements for local and wide area networks, evaluation of approved network security product capabilities, configuring standard communications protocols, detecting and analyzing network vulnerabilities, and developing proper computer system security solutions.**

Responsibilities: **Analyzes and defines security requirements for local and wide area networks. Designs, develops, engineers, and implements solutions that meet network security requirements. Responsible for integration and implementation of the network security solution. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development lifecycle.**

42. CYBERSPACE SECURITY ANALYST, JUNIOR

GSA HOURLY RATE: \$69.06

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have a minimum of 5 years of experience.**

Related Experience: **At least 3 years of experience in defining network security requirements for local and wide area networks, evaluating approved network security product capabilities, configuring standard communications protocols, detecting and analyzing network vulnerabilities, and developing proper computer system security solutions.**

Responsibilities: **Analyzes and defines security requirements for local and wide area networks. Designs, develops, engineers, and implements solutions that meet network security requirements. Responsible for integration and implementation of the network security solution. Performs vulnerability and risk analyses of computer systems and applications during all phases of the system development lifecycle.**

43. SYSTEM SECURITY RESEARCH ANALYST

GSA HOURLY RATE: \$41.35

Education / Experience Requirements: **B.A. or B.S. degree or high school diploma with additional experience.**

Baseline Experience: **This position requires no experience if a B.A. or B.S. degree has been obtained. If only a high school diploma has been obtained, a minimum of 8 years of experience is required.**

Related Experience: **If a B.A. or B.S. degree has been obtained, a minimum of 3 year of experience is required in researching information using technical documentation, library resources, and the Internet. Familiarity with Microsoft Office and related applications**

Responsibilities: **Gathers, analyzes, and composes technical information. Conducts research in one or more security disciplines and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and nontechnical personnel.**

44. INFORMATION TECHNOLOGY PRINCIPAL

GSA HOURLY RATE: \$98.05

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 15 years of IT, systems integration, or telecommunications experience, including at least 7 years of IT software management experience.**

Related Experience: **Must have 5 to 8 years of experience in the appropriate area.**

Responsibilities: **Functions as a practice leader developing, securing funding for, and managing multiple consulting assignments and clients within one or more specialty area. Responsible for practice financial management, developing business and strategic plans, proposals and presentations. Leads major projects working with senior staff members, interfaces with high-level government officials and develops responsive IT solutions.**

45. INFORMATION TECHNOLOGY SENIOR

GSA HOURLY RATE: \$82.23

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 8 years of IT, systems integration, or telecommunications experience, including at least 3 years of IT software management experience.**

Related Experience: **Must have 3 to 5 years of experience in the appropriate area.**

Responsibilities: **Develops plans, organizes, and leads major consulting assignments as well as those requiring a high degree of creativity. Determines objectives and methodology; selects and assigns staff; establishes and monitors schedules and progress, taking corrective action as necessary. Responsible for multiple project output and deliverables. May function as a technical expert on his/her own or other assignments. Responsible for project financial management.**

46. INFORMATION TECHNOLOGY JOURNEYMAN

GSA HOURLY RATE: \$76.51

Education / Experience Requirements: **B.A. or B.S. degree**

Baseline Experience: **Must have 5 years of IT, systems integration, or telecommunications experience, including at least 2 years of IT software management experience.**

Related Experience: **Must have 3 to 5 years of experience in the appropriate area.**

Responsibilities: **Develops plans, organizes, and leads major segments of and/or entire consulting projects. Determines technical objectives, defines data requirements and methodology, and recommends staffing levels and schedules. Reviews and coordinates the progress of other team members, taking corrective action as appropriate. Responsible for all and/or major segments of multiple project output and deliverables.**

47. INFORMATION TECHNOLOGY JUNIOR

GSA HOURLY RATE: \$69.91

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 2 years of IT, systems integration, or telecommunications experience, including at least 1 years of IT software management experience.**

Related Experience: **Must have 1 to 2 years of experience in the appropriate area.**

Responsibilities: **Serves as a senior member of consulting teams as a task manager or as a project leader on projects of limited scope and complexity. As a consulting team member, collects, analyzes, and interprets data in one or more information technology specialties. Develops, or participates in the development of, assignment methodology.**

48. INFORMATION TECHNOLOGY RESEARCHER

GSA HOURLY RATE: \$65.18

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have 3 years of IT experience.**

Related Experience: **Must have 1 to 2 years of experience in the appropriate area.**

Responsibilities: **Conducts research tasks assigned by more senior members of the consulting staff. Searches literature; conducts surveys and experimental tasks; collects, analyzes, and summarizes data. Contributes to client reports as directed including documentation preparation, writing, editing, production coordination, and graphics.**

49. ADMINISTRATIVE/CLERICAL, SENIOR

GSA HOURLY RATE: \$55.42

Education / Experience Requirements: **.A.A or A.S. degree.**

Baseline Experience: **Must have a minimum of 10 years of experience.**

Related Experience: **Must have 5 to 7 years of experience in the appropriate area.**

Responsibilities: **Provides general-purpose administrative and clerical support for project tasks. May include secretarial, word-processing, graphics, desktop publishing, editing, and coordination.**

50. ADMINISTRATIVE/CLERICAL, JOURNEYMAN

GSA HOURLY RATE: \$46.04

Education / Experience Requirements: **No degree required.**

Baseline Experience: **Must have a minimum of 5 years of experience.**

Related Experience: **Must have 3 to 5 years of experience in the appropriate area.**

Responsibilities: **Provides general-purpose administrative and clerical support for project tasks. May include secretarial, word-processing, graphics, desktop publishing, editing, and coordination.**

51. ADMINISTRATIVE/CLERICAL, JUNIOR

GSA HOURLY RATE: \$35.81

Education / Experience Requirements: **No degree required.**

Baseline Experience: **N/A**

Related Experience: **Must have 1 to 3 years of experience in the appropriate area.**

Responsibilities: **Provides general-purpose administrative and clerical support for project tasks. May include secretarial, word-processing, graphics, desktop publishing, editing, and coordination.**

52. FUNCTIONAL SPECIALIST

GSA HOURLY RATE: \$55.42

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Minimum of 4 years experience in related field**

Related Experience: **Must have 2 years of demonstrated specialized experience in the field of the task required functional area.**

Responsibilities: **This labor category is designed for other than IT functional expertise, but the expertise is required to support an IT task. Provides task-unique functional expertise necessary to interpret requirements, ensure responsiveness, and achieve successful performance. Advises IT consultants with the analysis, evaluation, and implementation of systems and other IT tasks. This is a non-management position.**

53. SENIOR FUNCTIONAL SPECIALIST

GSA HOURLY RATE: \$61.81

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have a minimum of 6 years experience in related field.**

Related Experience: **Must have 4 years of demonstrated specialized experience in the field of the task required functional area.**

Responsibilities: **This labor category is designed for other than IT functional expertise, but the expertise is required to support an IT task. Provides task-unique functional expertise necessary to interpret requirements, ensure responsiveness, and achieve successful performance. Advises IT consultants on the analysis, evaluation, and implementation of systems and other IT tasks. This is a non-management position.**

54. FUNCTIONAL EXPERT

GSA HOURLY RATE: \$65.22

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have a minimum of 12 years experience in related field.**

Related Experience: **Must have 7 years of demonstrated specialized experience in the field of the task required functional area.**

Responsibilities: **This labor category is designed for other than IT functional expertise, but the expertise is required to support an IT task. Provides task-unique functional expertise necessary to interpret requirements, ensure responsiveness, and achieve successful performance. Advises IT consultants on the analysis, evaluation, and implementation of systems and other IT tasks. This is a non-management position.**

55. SENIOR FUNCTIONAL EXPERT

GSA HOURLY RATE: \$75.45

Education / Experience Requirements: **B.A. or B.S. degree.**

Baseline Experience: **Must have a minimum of 15 years experience in related field.**

Related Experience: **Must have 12 years of demonstrated specialized experience in the field of the task required functional area, with demonstrated expertise through published works, invited speaking engagements, or other public forum on functional topic.**

Responsibilities: **This labor category is designed for other than IT functional expertise, but the expertise is required to support an IT task. Provides task-unique functional expertise necessary to interpret requirements, ensure responsiveness, and achieve successful performance. Advises IT consultants on the analysis, evaluation, and implementation of systems and other IT tasks. This is a non-management position.**

56. CYBERSPACE ANALYST—LEVEL 1

GSA HOURLY RATE: \$44.76

Education / Experience Requirements: **A.A. or A.S. degree**

Baseline Experience: **Must have a minimum of 1 year of experience in one of the disciplines associated with the Analyst labor category.**

Related Experience: **Familiar with fundamental concepts, processes, practices, and procedures of the specific professional or technical assignment or in specialty area. Performs tasks that are routine and learns to apply**

training to practice. Follows standard practices and written instruction to accomplish duties and works under direct supervision in support of assigned projects.

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

57. CYBERSPACE ANALYST—LEVEL 2

GSA HOURLY RATE: \$48.38

Education / Experience Requirements: **A.A. or A.S. degree**

Baseline Experience: **Must have a minimum of 2 years of experience in one of the disciplines associated with the Analyst labor category.**

Related Experience: **Understands fundamental concepts, processes, practices, and procedures of the specific professional or technical assignment or in specialty area. Performs tasks that are routine and learns to apply training to practice. Uses established procedures and works under close supervision in support of assigned project.**

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

58. CYBERSPACE ANALYST—LEVEL 3

GSA HOURLY RATE: \$52.22

Education / Experience Requirements: **B.A. or B.S. degree**

Baseline Experience: **Must have a minimum of 2 years of experience in one or more of the disciplines associated with the Analyst labor category.**

Related Experience: **Applies fundamental concepts, processes, practices, and procedures of the specific professional or technical assignment or specialty area. Performs work that requires practical experience and training. Work is performed independently, with evaluation and innovation in analyzing and identifying data, processes, problems, and solutions.**

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

59. CYBERSPACE ANALYST—LEVEL 4

GSA HOURLY RATE: \$55.42

Education / Experience Requirements: **B.A. or B.S. degree**

Baseline Experience: **Must have a minimum of 4 years of experience in one or more of the disciplines associated with the Analyst labor category.**

Related Experience: **Possesses and applies expertise in one or more professional or technical specialty areas on multiple complex work assignments. Assignments are broad, requiring originality and innovation in determining how to accomplish tasks. Operates with appreciable latitude in developing methodology and presenting solutions to problems.**

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

60. CYBERSPACE ANALYST—LEVEL 5

GSA HOURLY RATE: \$58.79

Education / Experience Requirements: **B.A. or B.S. degree**

Baseline Experience: **Must have a minimum of 5 years of experience in one or more of the disciplines associated with the Analyst labor category.**

Related Experience: **Possesses and applies comprehensive knowledge across multiple functional areas and task environments. Have leadership qualities in strategizing approaches and managing project objectives. Develops, plans, and leads segments of a project. Evaluates results and recommends changes in development and execution of project phases and meeting schedules. Operates across multiple tasks and works independently, contributes to deliverables and performance metrics.**

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

61. CYBERSPACE ANALYST—LEVEL 6

GSA HOURLY RATE: \$62.66

Education / Experience Requirements: **B.A. or B.S. degree**

Baseline Experience: **Must have a minimum of 7 years of experience in one or more of the disciplines associated with the Analyst labor category.**

Specialized Knowledge: **Possesses and applies comprehensive knowledge across multiple fields, key tasks components, and high-impact assignments. Has well-developed leadership skills in building staff and executing projects. Develops, plans, and leads major consulting assignments. Evaluates performance results and recommends major changes affecting short-term and near-term project growth and success. Functions as a technical expert across multiple project assignments.**

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

62. CYBERSPACE ANALYST—LEVEL 7

GSA HOURLY RATE: \$68.08

Education / Experience Requirements: **B.A. or B.S. degree**

Baseline Experience: **Must have a minimum of 9 years of experience in one or more of the disciplines associated with the Analyst labor category.**

Related Experience: **Possesses and applies advanced knowledge across mission-critical project including responsibility for deliverables and performance metrics. Has recognized standing as a practice leader in professional or technical disciplines. Plans, conducts, and manages research and development work on projects of major complexity with the origination and application of new and unique techniques. Leads key technical areas and is responsible for meeting project milestones and deliverables.**

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

63. CYBERSPACE ANALYST—LEVEL 8

GSA HOURLY RATE: \$75.45

Education / Experience Requirements: **Advanced degree**

Baseline Experience: **Must have a minimum of 9 years of experience in one or more of the disciplines associated with the Analyst labor category.**

Related Experience: **Possesses and applies expert technical knowledge in multiple professional fields with direct responsibility for the completion of projects of major complexity and importance. Recognized thought and strategy leader in professional and technical discipline. Establishes goals, plans, and practices, and manages the technical development work on complex projects with the application of new and unique technologies. Provides technical leadership and expert consultation to the client. Operates independently with responsibility for major contract tasks and deliverables.**

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

64. CYBERSPACE ANALYST—LEVEL 9

GSA HOURLY RATE: \$81.51

Education / Experience Requirements: **Advanced degree**

Baseline Experience: **Must have a minimum of 11 years of experience in one or more of the disciplines associated with the Analyst labor category.**

Related Experience: **Provides technical and management leadership on major tasks or consulting assignments. Establishes practice goals, plans, methods, techniques, and policies for obtaining results and meeting project objectives. May have domain knowledge. Ensures budgets, schedules, and performance requirements meet technical requirements. Directs and controls the activities of broad functional areas for a client, having overall responsibilities for financial management, methods, and staffing. Interactions involve client negotiations and interfacing with senior management. Decision making and domain knowledge may have a critical impact on overall project implementation.**

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

65. CYBERSPACE ANALYST—LEVEL 10

GSA HOURLY RATE: \$89.52

Education / Experience Requirements: **Advanced degree**

Baseline Experience: **Must have a minimum of 15 years of experience in one or more of the disciplines associated with the Analyst labor category.**

Related Experience: **Manages mission-critical tasks across multiple functional areas. Provides leadership for key tasks and resolves problems for major functional areas through assessment of complex and technically challenging situations. Have domain and expert technical knowledge of functional areas and programmatic knowledge practice-wide. Manages, controls, and directs the activities of multiple functional areas through program and project/task managers with overall responsibility for the implementation of project phases. Is responsible for decision making that has long-term impact on meeting major project performance objectives.**

Responsibilities: **Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.**

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Calhoun International, LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Name: Roger Swinford

Phone: (813) 222-8400

E-mail: rswinforg@calhouninternational.com

Fax: (813) 222-8419

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL ACQUISITION SERVICE SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Acquisition Service Schedule Contract(s) _____.

Federal Acquisition Service Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Acquisition Service Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity Date

Contractor Date

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Acquisition Service Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Acquisition Service Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"

Federal Acquisition Service Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Acquisition Service Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Acquisition Service Schedule Contract.

Participation in a Team Arrangement is limited to Federal Acquisition Service Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Acquisition Service Schedule Contractors may individually meet the customer's needs, or -
- Federal Acquisition Service Schedule Contractors may individually submit a Schedule "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.

CALHOUN INTERNATIONAL, LLC AUTHORIZED FAS IT SCHEDULE PRICELIST

LABOR CATEGORY

GSA PRICE

IT PROFESSIONAL SERVICES (SIN 132-51)

PROGRAM MANAGER	\$106.57*
PROJECT MANAGER	\$102.31*
PRINCIPAL COMPUTER ENGINEERING ANALYST	\$73.32 *
PRINCIPAL COMPUTER SYSTEMS SPECIALIST	\$69.91 *
SUBJECT MATTER EXPERT, SENIOR	\$78.73 *
SUBJECT MATTER EXPERT, JOURNEYMAN	\$72.04 *
SUBJECT MATTER EXPERT, JUNIOR	\$67.77 *
COMPUTER SPECIALIST, SENIOR	\$80.99 *
COMPUTER SPECIALIST, JOURNEYMAN	\$74.60 *
COMPUTER SPECIALIST, JUNIOR	\$61.38 *
COMPUTER SYSTEMS ANALYST, SENIOR	\$80.99 *
COMPUTER SYSTEMS ANALYST, JOURNEYMAN	\$74.60 *
COMPUTER SYSTEMS ANALYST, JUNIOR	\$61.38 *
PRINCIPAL INFORMATION ENGINEER	\$80.99 *
INFORMATION ENGINEER, SENIOR	\$70.55 *
INFORMATION ENGINEER, JOURNEYMAN	\$65.22 *
DATABASE MANAGER	\$74.60 *
DATABASE MANAGEMENT SPECIALIST	\$63.39 *
QUALITY ASSURANCE MANAGER	\$69.23 *
QUALITY ASSURANCE SPECIALIST	\$66.71 *
SENIOR SYSTEMS ENGINEER	\$78.44 *
INTERDISCIPLINARY ENGINEER	\$75.41 *
OPERATIONS RESEARCH ANALYST	\$58.40 *
NETWORK INSTALLATION TECHNICIAN	\$66.50 *
TELECOMMUNICATIONS NETWORK ENGINEER	\$62.70 *
SENIOR TELECOMMUNICATIONS NETWORK ENGINEER	\$70.48 *
TELECOMMUNICATIONS ANALYST	\$59.26 *
HELP DESK MANAGER	\$59.68 *
TRAINING SPECIALIST/INSTRUCTOR, SENIOR	\$63.86 *
TRAINING SPECIALIST/INSTRUCTOR, JUNIOR	\$52.64 *
FACILITATOR	\$55.84 *

LABOR CATEGORY	GSA PRICE
	\$51.37 *
DOCUMENTATION SPECIALIST	
RESEARCH ANALYST	\$46.89 *
TECHNICAL WRITER/EDITOR	\$52.86 *
PROJECT CONTROL SPECIALIST	\$46.04 *
PROJECT CONTROL SPECIALIST, SENIOR	\$49.45 *
PROGRAM ADMINISTRATION SPECIALIST, JUNIOR	\$42.63 *
PROGRAM ADMINISTRATION SPECIALIST, SENIOR	\$57.55 *
ADVANCED TECHNOLOGY PROGRAM MANAGER	\$98.05 *
ADVANCED TECHNOLOGY PROJECT MANAGER	\$69.91 *
CYBERSPACE SECURITY ANALYST, SENIOR	\$81.51 *
CYBERSPACE SECURITY ANALYST, JUNIOR	\$69.06 *
SYSTEM SECURITY RESEARCH ANALYST	\$41.35 *
INFORMATION TECHNOLOGY PRINCIPAL	\$98.05 *
INFORMATION TECHNOLOGY SENIOR	\$82.23 *
INFORMATION TECHNOLOGY JOURNEYMAN	\$76.51 *
INFORMATION TECHNOLOGY JUNIOR	\$69.91 *
INFORMATION TECHNOLOGY RESEARCHER	\$65.18 *
ADMINISTRATIVE/CLERICAL, SENIOR	\$55.42 *
ADMINISTRATIVE/CLERICAL, JOURNEYMAN	\$46.04 *
ADMINISTRATIVE/CLERICAL, JUNIOR	\$35.81 *
FUNCTIONAL SPECIALIST	\$55.42 *
SENIOR FUNCTIONAL SPECIALIST	\$61.81 *
FUNCTIONAL EXPERT	\$65.22 *
SENIOR FUNCTIONAL EXPERT	\$75.45 *
CYBERSPACE ANALYST—LEVEL 1	\$44.76 *
CYBERSPACE ANALYST—LEVEL 2	\$48.38 *
CYBERSPACE ANALYST—LEVEL 3	\$52.22 *
CYBERSPACE ANALYST—LEVEL 4	\$55.42 *
CYBERSPACE ANALYST—LEVEL 5	\$58.79 *
CYBERSPACE ANALYST—LEVEL 6	\$62.66 *
CYBERSPACE ANALYST—LEVEL 7	\$68.08 *
CYBERSPACE ANALYST—LEVEL 8	\$75.45 *
CYBERSPACE ANALYST—LEVEL 9	\$81.51 *

LABOR CATEGORY

GSA PRICE

CYBERSPACE ANALYST—LEVEL 10

\$89.52 *

**Note: * Hour
Rate**